



Senior Officer and Appointments Staffing Sub-Committee

Date:	Monday, 17 July 2023
Time:	10.00 a.m.
Venue:	Committee Room 1 - Birkenhead Town Hall

Contact Officer: Joe D'Henin
Tel: 0151 691 8139
e-mail: josephdhenin@wirral.gov.uk
Website: www.wirral.gov.uk

Please note that public seating is limited therefore members of the public are encouraged to arrive in good time.

Wirral Council is fully committed to equalities and our obligations under The Equality Act 2010 and Public Sector Equality Duty. If you have any adjustments that would help you attend or participate at this meeting, please let us know as soon as possible and we would be happy to facilitate where possible. Please contact committeeservices@wirral.gov.uk

AGENDA

- 1. WELCOME AND INTRODUCTION**
- 2. APOLOGIES**
- 3. MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

Members are asked to consider whether they have any disclosable pecuniary interests and/or any other relevant interest in connection with any item(s) on this agenda and, if so, to declare them and state the nature of the interest.

- 4. MINUTES (Pages 1 - 4)**

To approve the accuracy of the minutes of the meeting held on 15 March 2023

5. EXEMPT INFORMATION - EXCLUSION OF THE PRESS AND PUBLIC

The following item contains exempt information.

RECOMMENDATION – That in accordance with section 100A (4) of the Local Government Act 1972, the public be excluded from the meeting during consideration of the following item of business, on the grounds that it involves the likely disclosure of exempt information as defined by paragraph 1 of Part 1 of Schedule 12A (as amended) to that Act. The public interest test has been applied and favours exclusion.

6. APPOINTMENT OF DIRECTOR OF NEIGHBOURHOODS

To interview the short-listed candidates for this post.

Senior Officer and Appointments Staffing Sub-Committee Terms of Reference

Senior Officer Appointments & Staffing Sub-Committee

(a) A Sub-Committee of members of the Policy and Resources, with delegated authority to recommend or make appointments and related matters in respect of chief officers, as set out at Part 4(7) of the Constitution, together with oversight of employment policies, terms and conditions.

(b) The Sub-Committee will not be appointed in accordance with the political balance rules (minute 8(1) of 2020/21 refers) but will consist of:

- (i) the Leader (Chair of Policy & Resources Committee), or in their absence the Deputy Leader (Vice-Chair), who shall chair the Sub-Committee;
- (ii) a member from each of the other Political Groups represented on the Policy & Resources Committee; and (iii) the Chair, or in their absence the Vice-Chair, of the Policy & Services Committee with terms of reference most closely associated with the post concerned (or if that committee concerned is deemed to be the Policy & Resources Committee then the Deputy Leader (Vice-Chair).

SENIOR OFFICER AND APPOINTMENTS STAFFING SUB-COMMITTEE

Wednesday, 15 March 2023

Present:

Councillor J Robinson (Chair)

Councillors L Rennie
P Gilchrist

H Gorman (In place
of P Cleary)

19 **WELCOME AND INTRODUCTION**

The Chair welcomed attendees and viewers to the meeting and reminded everyone that the meeting was webcast and retained on the Council's website for two years.

20 **APOLOGIES**

Apologies for absence were received from Councillor Pat Cleary.

21 **MEMBERS' CODE OF CONDUCT - DECLARATIONS OF INTEREST**

Members of the Sub Committee were asked to declare any disclosable pecuniary and non-pecuniary interests, in connection with any item on the agenda and state the nature of the interest. No such declarations were made.

22 **MINUTES**

Resolved – That the minutes of the meeting held on 5 October 2022 be approved and adopted as a correct record.

23 **PUBLIC AND MEMBERS QUESTIONS**

No public questions, statements or petitions had been received.

24 **ANNUAL WORKFORCE MONITORING REPORT**

The Assistant Director of Human Resources and Organisational Development introduced the report of the Director of Resources which provided the Senior Officer Appointments and Staffing Sub-Committee with the annual Workforce Equality Report for 2021/22. Additionally, it provided the Sub-Committee with an update in relation to actions outlined in the action plan in terms of progress made since the previous year for information

In response to a Member query on how the Council was attracting young people to join the workforce due to under representation in ages 16-25, the Assistant Director of Human Resources and Organisational Development outlined that apprenticeships and graduate programmes were used and that the hybrid working policy was an opportunity to attract more young people to jobs in Local Government either as an alternative to University or as a career afterwards and acknowledged that the challenge was to be creative in recruitment.

Members noted that although hybrid working was attractive to some staff, others may prefer the office environment and this was echoed by the Assistant Director of Human Resources and Organisational Development who reported that the approach that had been taken was for managers to outline the requirements and regularity for staff to be in the workplace and that this was something that teams used to keep in touch and work collaboratively. The importance of support for new staff was emphasised as joining a working environment that was completely virtual could be challenging as well as the onus on managers to develop new skill sets to keep in touch with staff and be aware of any personal or professional matters that they were faced with. The Assistant Director of Human Resources and Organisational Development informed Members of a suite of policies and arrangements that could be made to support staff with caring and other responsibilities such as carers support, work life balance and reasonable adjustments.

Resolved – That

- (1) publication of the annual Workforce Equality report to meet the legal requirements under the Public Sector Equality Duty (PSED) 2011 be approved.**
- (2) the position in relation to workforce equality performance and the progress made by the Council in relation to producing, analysing and publishing workforce data be noted.**

25 GENDER PAY GAP REPORT 2022

The Assistant Director of Human Resources and Organisational Development introduced the report of the Director of Resources which, in line with the Equality Act 2010, provided transparency with regard to the average difference between earnings of women and men. The report must be published by 31 March each year, reflecting the gender pay gap as of March the previous year. This report reflected the position as of March 2022.

Members sought clarity on the Council's median gender pay gap for 2022 which was 5.01%, this had decreased from 7.7% the previous year. The mean gender pay gap also decreased from 5.9% to 4.4%, reversing the increase seen in the 2021 report. The Assistant Director of Human Resources and Organisational Development outlined that this wasn't about men being paid more than women for the same role it was about the nature of the roles men and women undertook and this was subject to the ebbs and flows of the workforce. It was reported that the report for 2022/23 was likely to show the effect of transferring Wirral Evolutions back into the Council as this was a predominantly female workforce. The Assistant Director of Human Resources and Organisational Development emphasised that the key focus was to remove barriers for females to progress into senior roles and be a progressive employer on issues such as childcare and maternity which traditionally may have had an impact.

Resolved – That the publication of the Gender Pay Gap report be noted and endorsed.

This page is intentionally left blank

Senior Officer and Appointment Staffing Sub-Committee – Terms of Reference

- (a) A Sub-Committee of members of the Policy and Resources, with delegated authority to recommend or make appointments and related matters in respect of chief officers and deputy chief officers, as set out at Part 4(7) of the Constitution, together with oversight of employment policies, terms and conditions.
- (b) The Sub-Committee will not be appointed in accordance with the political balance rules (minute N of 2020/21 refers) but will consist of:
 - (i) the Leader (Chair of Policy & Resources Committee), or in their absence the Deputy Leader (Vice-Chair), who shall chair the Sub-Committee;
 - (ii) a member from each of the other Political Groups represented on the Policy & Resources Committee; and
 - (iii) the Chair, or in their absence the Vice-Chair, of the Policy & Services Committee with terms of reference most closely associated with the post concerned (or if that committee concerned is deemed to be the Policy & Resources Committee then the Deputy Leader (Vice-Chair)).

This page is intentionally left blank